

Booking Form

Name: _____ Dates of visit: _____

Names of all members in party (*please give ages if under 18*):

1. _____ 3. _____

2. _____ 4. _____

Address: _____

Home phone number: _____

Mobile number: _____

(one likely to be used in Paris)

Work number: _____

Email: _____

Who to contact in event of emergency: _____

Expected time of arrival: _____

(please make this after 3pm if possible):

Agreed fee: _____

Mode of transport to Paris: _____

Downpayment: _____

(Payable immediately to secure booking)

Balance: _____

(Payable six weeks before arrival)

Linen charge: _____

(optional £10 fee for washing linen)

Security Dep: _____

(returnable £150 security deposit)

TOTAL: _____

On which website did you find the apartment?

Chez Nous: ___ Holiday Rentals: ___ rentaparisapartment.co.uk: ___

OFFICE USE ONLY

Status	Amount	Date	Comment
Deposit received			
Forms received			
Balance received			
Caution received			
Info sent			
Keys sent			
Keys returned			
Deposit returned			

General Terms and Conditions

1. The landlords accord to the client a short-term residence or 'holiday let' in accordance with the conditions stated below, to which the client must adhere.
2. The apartment, 12 rue de Nice, is for personal use only and under no means for any professional purposes or for any business conducted on or from the premises.
3. The client will not sub-let the apartment to a third party.
4. The client undertakes to exercise reasonable caution to prevent theft from the apartment by securing all doors and windows.
5. The client will not alter, change, or move any of the fixtures and fittings from their original position, or decorate the walls, or affix pictures, posters, or hooks to the walls or wood fixtures.
6. The client agrees to commit no act that could disturb the tranquility of other residents. Any disorderly or unruly behaviour is the sole responsibility of the client.
7. The client will not bring animals into the apartment.
8. The client agrees to keep the apartment clean. Failure to do so will incur a minimum charge of £25 to be withheld from the client's caution money.
9. The owner reserves the right to carry out urgent work to the apartment, with notice to the client, without affecting the negotiated price.
10. The client will allow the landlord or his agents access to the apartment at reasonable notice.
11. The client undertakes to notify the landlord immediately of any problem with fixtures, appliances, or of any breakages.
12. The client will not engage contractors to repair, alter, replace any fixtures, appliance, etc without first gaining the landlord's permission.
13. The client will clean all laundry used during the stay (unless the client has opted for the linen cleaning fee).
14. The landlords take no responsibility for the client's personal belongings, and in the case of loss, damage or theft to the client's personal property, the client shall not attempt to recover damages from the landlords.
15. The clients are solely responsible for the safety of their own party while on the premises, and will supervise any children particularly near windows, in the kitchen and on the staircase.
16. **Damage:** The client understands that any damage as a result of smoking will forfeit the return of the entire deposit. In the case of damage costing more than the caution money paid by the client, the landlord reserves the right to supply relevant estimates for repair or replacement if required.
17. In the event of a client canceling a booking, it is at the landlords' discretion whether the down-payment is returned. As a general principle, the down-payment is non-returnable.
18. In the event of the apartment being unavailable due to any circumstances, the landlords will fully refund all monies but do not undertake to provide alternative accommodation. **(Clients are urged to take out appropriate travel insurance to cover this eventuality.)**
19. The clients will return all keys and paperwork within seven days of their departure. Failure to return keys will incur a charge to be withheld from the caution money.
20. The clients will provide proof of identity and residence in the UK or country of residence as well as supplying the names of all members of their party.

I have read and understood the above conditions.

Signed

THE CLIENT.

Dated

www.rentaparisapartment.co.uk
Any questions?
Please email bookings@rentaparisapartment.co.uk

CHECK LIST

You should have the following documents to send to us:

1. Completed booking form
2. Copy of ID, eg, driving licence or utility bill (we return this to you along with the security deposit once the keys have been returned)
3. Terms and Conditions (signed and dated)
4. Cheque made out to Adrian Brown
5. Post all the address provided in the email confirming your dates